



2017/ 2018 Community Education Program Grants Frequently Asked Questions

Program Overview

Ansvar’s Community Education Program provides a range of grants to organisations supporting Australian youth through programs that fall under two categories – Empowerment & Education and Outreach & Support.

Since the grants were first awarded in 1994, Ansvar has contributed over \$15 million to education and life skills programs reaching thousands of young people across Australia.

Important Program Information

When do grant applications open?

- 9am, Friday 1st September 2017

When do grant applications close?

- 5pm, Friday 13th October 2017

How much can my organisation apply for?

- Up to \$50,000

When do I find out if I received a grant?

- You will find out if your application has been successful by 1st March 2018.

When do successful applicants receive the funding?

- Funds will be dispersed to successful applicants on 31st March 2018.

If I received a grant last year can I apply for the grant in 2017/ 2018?

- No, in order to assist as many organisations as possible Ansvar will no longer be giving grants to the same organisation in consecutive years for the same program.

Does my organisation qualify?

- Are you a registered not-for-profit with DGR status?
- Do you seek funding for a specific program?
- Does the program you want funding for target Australian youth under 25 years?
- Is the program intended to be sustainable beyond receiving a grant from Ansvar Insurance?
- Does the program fit into either of these categories?

Empowerment & Education

Empowerment and Education Programs which provide opportunities to develop positive values that lead to healthy lifestyle choices and a positive contribution to our community.

Outreach & Support

Outreach and Support Programs that support youths who are at risk or are already experiencing difficulties (such as drug and/or alcohol abuse) through rehabilitation and/or skills training.

If you answered **yes** to all of the above then you qualify and can apply for an Ansvar CEP Grant.

What is Deductible Gift Recipient (DGR) status?

Organisations that are entitled to receive income tax-deductible gifts and tax-deductible contributions are called Deductible Gift Recipients (DGR). For further information on DGR status please visit the [Australian Charities and Not-for-profits Commission](#) website or confirm your DGR status.

How do I apply?

You can apply by visiting www.ansvar.com.au/community-education-program and completing the 2017/ 2018 Community Education Program Grants online application form. Alternatively email CEPGrants@ansvar.com.au and request a hard copy form.

Please ensure you attach a copy of your organisations annual accounts to the application form.

What are the grant assessment criteria?

The following criteria will be considered in assessing grant applications:

Program Attributes	Factors
Wide Community Benefit	Size of community benefit
Organisational Competency	Demonstrated competency based on application, credentials and prior history
Specific Outcomes	Specific outcomes are identified
Measurable Outcomes	Measurement practices are in place and reported on
Sustainability	Program becomes self-funding or with plans to be, following the completion of the grant program
Promotional and Volunteer Opportunities	Level of promotional and Ansvar Insurance staff involvement opportunities

What are the grant obligations?

All successful grant recipients must comply with the following obligations, by not doing so future funding requests may be affected.

Grants

Recipients must use the grant in accordance with the purpose and schedule agreed and not for any other purpose. Ansvar Insurance must be advised in writing of any proposed changes to how the grant will be spent.

Progress Reports

Recipients are required to submit progress reports. The first progress report is due 3 months into the program, the second is due 6 months into the program and the third is due 9 months into the program. Reports must detail any changes to the program or schedule which will have been agreed by Ansvar Insurance.

Final Evaluation Report and Acquittal

Recipients are required to complete and submit a final report and acquittal form within thirty days of the completion of their program. Any outstanding reports may affect future grant requests.

Promotion and Acknowledgment

Any marketing or promotional activities including published or display materials for the program must include Ansvar Insurance's logo and/or acknowledgment of grant support. Ansvar Insurance reserves the right to promote and detail the grant recipient's programs and grant details for its own marketing and reporting purposes.

What is the application process?

To apply for a 2017/ 2018 Community Education Program Grant please follow the process below:

1. Complete our online application form on www.ansvar.com.au/community-education-program. Alternatively email CEPGrants@ansvar.com.au and request a hard copy form.
2. Ensure you provide a copy of your organisation's annual accounts for the last financial year with your online/ written application. Any additional marketing materials that were not requested will not be assessed.
3. Submit your online application by 5pm (AEST) on Friday 13th October 2017, or your written application to:

Ansvar Insurance
2017/ 2018 Community Education Program Grants
GPO Box 1655, Melbourne VIC 3001

What if I still have a question?

The CEP Grants Team can be contacted via e-mail at CEPGrants@ansvar.com.au